

Programs and Schemes from Associate Degrees to Bachelor's Degrees , 2014

Major: Administrative Management

Course Classification	Codes	Courses	Credits			Credit Distribution in Academic Terms & Years				
			Total	Lecture	Lab	1st year			2nd year	
						Autumn	Spring	Summer	Autumn	Spring
General Studies	20A003001	The basic principle of the Marx doctrine	3	2	1	3				
	20A002001	Essentials of Contemporary Chinese History	2	2			2			
	20A001011	career Development and Employment Guidance（1）	1	1					1	
	20A003005	The contemporary world economy and politics	2	2					2	
	Total		8							
Disciplinary Basics	21I991004	Principles of Administration	4	4		4				
	21I991003	Principles of Politics	4	4		4				
	21I991005	Principles of Management	4	4		4				
	21B014001	Administrative law(including administrative procedure law)	4	4		4				
	21I992002	Contemporary Political System of China	3	3			3			
	21I101004	A Study of Local Government	3	3		3				
	21I114002	E-Government	4	2	2		4			
	21I991006	Public Policies	4	4					4	
	21I991007	Selected Readings from Management Science (Original Version)	4	4		4				
	22I996007	Civil Servant System	4	2	2				4	
	Total		38							
Major Courses			9				6		3	
Optional Electives			6				4		2	
Field Studies	24A000003	Specialized probation	4					4		
	24A000004	graduation field work	10							10
	24A000005	graduation dissertation	10							10
Total			85			26	19	4	16	20