

Programs and Schemes of Specialized Electives from Associate Degrees to Bachelor's Degrees , 2014

Major:Administrative Management

Codes	Courses	Credits			Credit Distribution in Academic Terms & Years				
		Total	Lecture	Lab	1st Year			2nd Year	
					autumn	spring	summer	autumn	spring
22I995008	Government Document Writing	4	4			4			
22I125012	Public Relations Theory and Practice (seminar)	2	2			2			
22I104002	Financial management	3	3					3	
22I995010	Government Economics	3	3			3			
22I995003	Municipal learn	2	2			2			
21G065004	Marketing	3	3			3			
22H997005	Community management	2	2					2	
22I995012	Executive Secretarial Studies	2	1	1				2	
22I106008	Open MIT Course: Business &Leadership	2	2			2			